St. Clair County TEC
www.sctec.org

St. Clair County Technical Education Center
Student Data Form (Internal Use Only)

Today's Date: _____

NAME: _____
Last First Middle Initial

High School: _____

ADDRESS: _____ APT/LOT #: _____
Address Street Name

I will start attending TEC as a: (circle one)
☐ 11th Grader ☐ 12th Grader

_____
City Zip

Date of Birth Month Day Year

HOME PHONE: _____

Gender ☐ Female ☐ Male

STUDENT CELL PHONE: _____

#1 Parent/Guardian: _____ Relationship: _____
Last First

Address (if different than above): _____ Email: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

#2 Parent/Guardian: _____ Relationship: _____
Last First

Address (if different than above): _____ Email: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Emergency Contact
If parent/guardian not available: _____ Relationship: _____
Last First

Home Phone: _____ Work Phone: _____ Cell Phone: _____

INFORMATION & PHOTOGRAPHY RELEASE (Please check YES or NO for the statements below)

YES	NO	
☐	☐	I grant permission for St. Clair TEC to release the attendance and performance records of the student named above to prospective employers and/or schools.
☐	☐	I grant permission for St. Clair TEC to receive the high school records of the student named above for the purpose of guidance counseling.
☐	☐	I grant permission for the taking and exhibition of photos and video recordings of the student named above for the purpose of showing school activities to the public.

_____ _____
Parent/Guardian Signature **Date**

**** COMPLETE REVERSE SIDE ** COMPLETE REVERSE SIDE ** COMPLETE REVERSE SIDE ****

COUNSELOR USE ONLY Special Needs: (circle) 504 SpEd GPA _____

Program _____ _____
Counselor Signature

Revised 04/20

The St. Clair County Regional Educational Service Agency does not discriminate on the basis of race, color, national origin, sex, disability, age, religion, height, weight, or marital status in its programs and activities. The following person has been designated to handle inquiries regarding the RESA's non-discrimination policies: Jean G. Sturtridge, Director of Legal Services and Human Resources 810-364-8990.

STUDENT MEDICAL INFORMATION (Please COMPLETE and check YES or NO for the statements below)

Family Physician:_____ Date of last tetanus:_____

YES	NO	
☐	☐	Have you ever had a seizure?
☐	☐	Do you suffer from asthma?
☐	☐	Do you have allergies? If yes, please specify?_____
☐	☐	Do you have any medical condition or health impairment that could affect your participation in this program? If yes, please specify?_____
☐	☐	Do you have any other health condition? If yes, please specify?_____
☐	☐	Are you currently taking any medication? If yes, please specify?_____
☐	☐	If I cannot be contacted during a medical emergency, I authorize St. Clair TEC or its agent to provide medical treatment through whatever means is necessary to protect the well being of the student named above. I understand that the parent/guardian is responsible for all costs of medical treatment and transportation to a medical facility.

ADDITIONAL MEDICAL INFORMATION: _____

The responses on this medical section are true and accurate to the best of my knowledge.

Parent/Guardian Signature	Date	Student Signature	Date
_____	_____	_____	_____

TECHNOLOGY RESOURCES ADMINISTRATIVE REGULATIONS

It is the Policy of the Board of Education of the St. Clair County Regional Educational Service Agency (the "District") to allow District students to access the District's technology resources for educational and work-related purposes. The District's technology resources include, but are not limited to District owned or operated computers, telephones, electronic communication and storage devices and/or systems.

District students may be assigned one or more accounts and passwords which will permit access to technology resources and systems. The assignment of an account or password is considered a privilege in which District users have no entitlement or property, liberty, expectation of privacy or any other interest. The use of passwords does not guarantee confidentiality. This privilege may be revoked, in whole or in part, at any time a t the secretion of the Superintendent or his designee.

The provided technology resources enable users to access information from around the world. While these resources are used primarily to enhance educational opportunities, interact with other users and increase productivity and efficiencies of the District's operations, some available material may be illegal or inappropriate. The District has implemented protection measures that assist in the guarding against access to visual depictions that are considered obscene, child pornography or otherwise harmful to minors, as defined and required by the federal Children's Internet Protection Act (CIPA). These efforts are intended to protect against accessing materials that may be inappropriate; however, it does not protect against all information that may be inappropriate or illegal.

Users are expected to exercise good judgment and discretion in the use of all technology resources. Users granted access to the District's technology resources assume personal responsibility and liability, both civil and criminal, for use of the resources not authorized by the Board Policy or these Administrative Regulations. Any unlawful or inappropriate use of these resources is strictly prohibited. The District does not assume any responsibility for actions of the users that could result in criminal or civil legal sanctions.

Below is a list of general rules and regulations that District users are required to know and follow. These rules apply to any use of the District's technology resources:

1. District students are expected to always exercise good judgment and discretion and to limit the use of the District's technology resources for educational or job-related purposes.
2. The use of the District's technology resources in a manner that is inappropriate, illegal or that could be considered offensive by others is prohibited. Examples of inappropriate and/or offensive use include, but are not limited to the following:
   a. Sending, receiving or displaying content that would violate the District's non-discrimination policy, be considered obscene or pornographic, that could be deemed to be offensive by a reasonable person or which violate any other District policy;
   b. Using technology to harass, insult, stalk, annoy or otherwise interfere with the orderly and lawful functioning of the District;
   c. Any use which could reasonable result in damage to the District's technology resources or systems, including but not limited to the installation of any hardware or software not approved and installed by the District's Technology Department;
   d. Unauthorized invading or trespassing into files, directories/folders, servers, networks to which you have not been given District-approved access;
   e. Intentionally wasting public resources, which may include the use of District time or resources for personal use, prohibited political use, personal financial interest or gain, or other activities unrelated to the District's purposes.
3. The Superintendent or designee has the authority to make the final decision on what is deemed to be inappropriate use of the District's technology resources at his/her discretion. The District Superintendent or designee, may deny, revoke or suspend access to the District's technology resources. Any such decision is final and shall not be subject to review or appeal.
4. The District administration reserves the right to monitor and review any material accessed, reviewed or stored in connection with the use of District technology resources. The District may edit or remove any material placed or stored on the District's technology resources which the Superintendent or designee, at his/her discretion, determines may be inappropriate.
5. Users will be held accountable for all activity that occurs using their assigned account and password. Sharing the account or password with another person or using another's account or password is prohibited. It is the user's responsibility to change passwords/access codes regularly, to use difficult passwords and to ensure that passwords are kept confidential. District computers are equipped with temporary locking mechanisms in software, which should be used when away from the computer.

PENALITIES FOR VIOLATION

If it is determined by the Superintendent (or designee) that a user has violated the Technology Resources Policy or Administrative Regulations, the User will be subject to appropriate discipline, which may include dismissal or expulsion from the District. Violations of a potential criminal nature will also be reported to law enforcement agencies for appropriate investigation and prosecution.

TECHNOLOGY RESOURCES APPROPRIATE USE AGREEMENT

As parent/legal guardian of the person signing, I grant permission for my child to access the District's technology resources, which includes accessing the Internet and other on-line services. I have read and agree to the St. Clair County RESA's Technology Resources Administrative Regulation, and understand that the District is not responsible for violations or misuse by my child. I understand that my child's password can be used to access information from computers outside the school community, some of which may be illegal and/or inappropriate; therefore, I agree to accept responsibility for guiding my child, and conveying to him/her appropriate standards for selecting, sharing and/or exploring information and media.

I have read and I understand the terms of the St. Clair County Regional Educational Service Agency Administrative Regulations on the use of our District's technology resources. I understand that as a condition of my using these resources and/or obtaining a password, I must abide by the laws and our districts rules and regulations for access to, and the failure to do so may result in me losing my privilege to use our districts technology resources, other disciplinary action and/or criminal or civil legal sanctions.

I hereby agree to fully comply with the law and the District's rules and regulations that apply to my use of the District's technology resources. I further understand and agree that the District is not responsible for my violations or misuse.

Parent/Guardian Signature	Date	Student Signature	Date
_____	_____	_____	_____